

Ashe County Public Library

Part Time Reference Librarian Position

Would you like to work in a small, beautiful library located in the North Carolina mountains? Do you believe in the public library as the people's university, a third space, and a vital resource for all members of a community?

We are seeking a candidate possessed of relevant practical experience who is interested in providing reference service, delivering programs, designing displays, and generally being a part of our library as it grows and changes to meet the needs of our community.

DATE LISTED: May 19, 2017

TITLE: Reference Librarian

LIBRARY: Ashe County Public Library

CITY: West Jefferson, NC

HOURS: 25 hours per week

SALARY: \$8.73 - \$14.17 per hour, commensurate with experience

QUALIFICATIONS

Minimum Qualifications: Bachelor's degree, at least one graduate library science course that would be helpful in serving adult library users, and at least one year of public library experience.

Preferred Qualifications: An ALA-accredited master's degree in library science with a minimum of one year of public library experience and certification by the North Carolina Public Library Certification Board.

DUTIES: Assists the Adult Services Librarian in planning, organizing, promoting, and directing the public library's program of services for adults in the county. Provides reference services and computer usage instruction for the public and the students of Ashe Campus of Wilkes Community College and assists with collection development, publicity, exhibits, and displays.

EXAMPLES OF WORK: Answers reference, readers' advisory, and directional questions. Responsible for collection development of a selected subject or buying area(s) as assigned. Performs circulation duties on an as-needed basis. Serves as liaison between the public library and a public/private agency and/or school/home school serving people over 13 years of age. May do public speaking and/or teaching (library orientation, Internet usage, etc.) on behalf of the library.

KNOWLEDGE, SKILLS, AND ABILITIES: Ability to deal tactfully, courteously, and effectively with the public and other employees. Effective verbal and written communication skills. Ability to use computers for both internal and external projects and information. Extensive knowledge of reference tools, both print and online.

TO APPLY: Send cover letter, resume, and references to Laura at: lmcperson@arlibrary.org

CLOSING DATE: This position is open until filled.