

CLASS TITLE/JOB TITLE: Library Assistant IV / Youth Services Assistant – Part Time/Temporary

LIBRARY: Watauga County Public Library, Boone, NC

SALARY/HOURS: \$11.15 per hour / 8 hours per week

DESCRIPTION: Watauga County Public Library is seeking a dedicated and enthusiastic individual to join our team as a Temporary Part-Time Youth Services Assistant. This position will play a crucial role in preparing and organizing for the summer-long Reading and Rolling program, which aims to deliver books to children in rural parts of the county.

RESPONSIBILITIES:

- Assist in the preparation and organization of materials for the Reading and Rolling program.
- Collaborate with library staff to select appropriate books for distribution.
- Help maintain accurate records of book inventory and distribution.
- Assist with other youth services activities and programs as needed.

QUALIFICATIONS: Graduation from high school, preferably supplemented by two years of college and two years of applicable experience.

SCHEDULE: This is a temporary part-time position with hours during weekdays. The position will run for the summer Reading and Rolling program, June to August 2024, with an expected start date the first week of June.

TO APPLY: Please send cover letter, resume, and three professional references to Jennifer Earp-Johnson at jearp-johnson@arlibrary.org

CLOSING DATE: This position is open until filled.