

**Watauga County Public Library**

**APPLICATION FOR MULTIPURPOSE/MEETING ROOM USE**

**Before submitting this form, please call the Library's Adult Services Staff at (828) 264-8784, Extension 2 to confirm availability of the desired day/date & time.**

**Organization or Group Name:**

**Specific Date and Time Requested:**

**Date:**

**Time:**

**Refreshments Served:**

**I have read the Appalachian Regional Library Policy on the use of its meeting rooms and agree to comply with all regulations. I understand that failure to comply with such regulations may result in termination of the right to use the library meeting room facilities. I also understand that the library is not responsible for equipment, supplies, materials, or any personal possessions owned or leased by those sponsoring or attending the above meetings.**

**By signing this application, I realize I will be held responsible for ensuring that any oral or written promotions of the above meeting will include a special accommodation for the disabled.**

**Applicant signature** *(your typed name in the included font serves as an electronic signature):*

**Applicant name printed:**

**Applicant address:**

**Email Address or Phone #:**

**Position in above organization:**

**Date of receipt of application:**

**County Librarian Signature:**

**Date:**

**FAX: 828-865-5126**

**or email to: [wataugameeting@arlibrary.org](mailto:wataugameeting@arlibrary.org)**

**Watauga County Library**

**140 Queen St.**

**Boone, NC 28607**